

BUDGET AND PERFORMANCE PANEL

Work Programme Report 31st July 2007

Report of Head of Democratic Services

PURPOSE OF REPORT

To update Members with regard to the work programme.

This report is public

RECOMMENDATIONS

(1) **That the report be noted.**

(1) Feedback from Data Quality and Performance Management Training

Feedback forms have now been distributed to those who attended the Data Quality and Performance Management Group training on 17th July. It would be extremely useful if Members could complete these and return them to Democratic Services so the views of Members can be considered when arranging future training sessions.

With regard to future training arrangements are being undertaken for Financial Services to provide training on finance issues and Members will be notified of this in due course.

(2) Update of the Work Programme – Performance Review Team Reports

Following on from the consideration of the 4th Performance Review Team Reports at June's meeting it was agreed that two service heads should be invited to a future Budget and Performance Panel meeting. The Head of Democratic Services will be attending September's meeting to discuss what measures have been taken to ensure that the targets relating to the publication of minutes are met.

It was also agreed that the Head of Property Services should be invited to a future meeting to explain overspends by that service in the municipal year 2006/07. This is included on this agenda.

(3) Future work programme

At the Budget and Performance Panel meeting on 12th June 2007 Members were requested to give consideration to items for inclusion on the future work programme. Requests can be made through the Chairman or Democratic Services.

BACKGROUND PAPERS	Contact Officer: Liz Bateson Telephone: 01524 582047 E-mail: ebateson@lancaster.gov.uk Ref: